

4.2.1 –Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response

- The Kaneko library covers an area of 1900 sq ft. The library is well-lit with natural sunlight and additional tube lights. It is well equipped with **12,652** books including reference books, various Dictionaries, encyclopaedias, Textbooks, Competitive Exams Books, **1,99,500**, e-books, **6000+** e-journals, **20** National and International journals, Tamil, English and Braille magazines and **322** Periodical Back Volumes. There are around **698** project reports stocked in the library. Every year, books are purchased for all departments for Rs.5000 each.
- The library is partially automated with SAFELIB Software (ILMS) from the year 2017. The Library provides facilities for the benefit of students, faculties and researchers. Easy access to books and their availability is done through the Integrated Library Management system which is computerized with SafeLib 4.0 Version 1 software. SafeLib is a multi-user that helps to stock the books in the library. It provides easy access to maintain the details of the members in the library. The module of the software covers all the processes of circulation like creating the member details, membership records with photos, details of issues and indicating the outstanding books. Newspaper and magazine entries are also maintained. All master entries, modifications and deletions are maintained in a Log file with the user name and time of operation for administrator's reference.
- The library has a regular subscription for digital resources such as N-List, e-journals, e-books, e-shodhsindhu, e- shodhganga and databases. The library provides access to e-resources through INFLIBNET (N-List) of nearly 6000+ E-Journals and 1,99,500 e-books titles to faculties and PG students (authorized users) to enable them to do research and to broaden their horizons.
- The bibliographic details of the availability of books in the library are given through the Online Public Access Catalogue (OPAC). It is computerized by automating the issue of books with a barcode reader. The library circulation details of the member can be checked and the web address of articles, sites and e-journals can be catalogued and retrieved through OPAC.

- The library has computers with internet connectivity to facilitate research and reference work for staff and students. The library has a well-furnished and peaceful reading room for the students with a Wi-Fi facility. It also has a Xerox facility.
- The e-resources of various departments are made available for the students through library.
- All the university examination question papers are neatly maintained in the library for the reference.
- Students are enrolled in NDLI Club and programmes for organized for them.
- The Library organizes Book Exhibitions.
- Seminars and Competitions are conducted for the students as a part of Library Day.
- Best Library User Award, “Miss Kaneko” is given to promote reading habit among the students.
- The institutional membership of the American Library is given to departments.
- Every year stock checking is done and the torn books are rebound.
- Orientation programme is conducted for the first year students on the various recourses and features available in the library.