



INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 1)

PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
SOKA IKEDA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
C-43949
CHENNAI
Tamil Nadu
600099

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	SOKA IKEDA COLLEGE OF ARTS AND SCIENCE FOR WOMEN CHENNAI Tamil Nadu 600099	
2.Year of Establishment	2000	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	21	
Programmes/Course offered:	21	
Permanent Faculty Members:	95	
Permanent Support Staff:	31	
Students:	1365	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Committed and dedicated management with great vision and action to developed shape the institution for up gradation 2. Eco-friendly environment of the campus. 3. Integrating emerging trends in higher education and career enhancement through the Choice-Based Credit System and Outcome-Based Syllabus	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 12-06-2024 To : 13-06-2024	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. KIRAN HAZARIKA	Pro-Vice Chancellor,Idira Gandhi National Open Universsity
Member Co-ordinator:	DR. BHARATHI P SALIMATH	FormerProfessor,University of Mysore
Member:	DR. SATINDER KAUR GUJRAL	Principal,Reena Mehta College
NAAC Co - ordinator:	Dr. Pratibha Singh	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	<i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum</i>
1.4	Feedback System

Qualitative analysis of Criterion 1

SICASW follows an Outcome-based Curriculum Framework, which is a student-centric approach designed to meet the needs of local, national, and global development. The college follows the syllabus framed by the University of Madras. However, the activities and teaching methods are planned before the commencement of the classes. Course outcomes and course planning are prepared in the beginning of the semester. The college focuses on Outcome Based Education. The expected outcomes of the programmes and courses are intimated to the students and necessary actions are taken to achieve it. The Outcome is measured by the students 'pass percentage, progression to higher education and good placements. The university ranks stand a testimony to the attainment of the proposed outcome. Students are encouraged to be sensitive to environmental and societal needs through the activities of various clubs. Course planning is drafted based on Bloom's Taxonomy. The college offers a range of programs, including 17 UG programs, 7 PG programs, the curriculum is designed to prepare students for successful careers and meet contemporary requirements. The curriculum is designed to enhance students' competencies, including knowledge, skills, and attitudes so that they are well-prepared for the job market. The college offers specialized programs that address unique challenges faced by students of semi-urban areas, where they are often deprived of opportunities. The college periodically updates UG and PG curricula with input from peers, experts, and institutions. Course syllabi undergo a thorough review and approval process in Board of Studies meetings involving multiple stakeholders, including University Representatives, Subject Experts, Industrialists, Alumnae, Chairpersons, and Internal Members. The syllabus is shaped by the feedback obtained and approved by the Academic Council and Syndicate of the Madras University to keep pace with global advancements. The curriculum's relevance is maintained through the periodic incorporation of various skills, such as life skills (e.g., soft skills, communication, and aptitude) with a global perspective, elective courses that ensure the development of domain-specific skills suitable for national and global contexts, application-oriented courses, value-added programs, and career-focused initiatives that are integrated to enhance employability and entrepreneurship skills at the national and global levels, interdisciplinary and certificate courses cater to both local and national requirements, linguistic Program in Tamil promotes the language both locally and nationally offered for all UG Students in line with NEP 2020. ISO audit is conducted to monitor college activities. A master list of documents and records is prepared and maintained by all the departments. Feedback on the curriculum is obtained from stakeholders.

The college is committed to upholding core values of faith, integrity, dignity, and excellence, with a focus on gender sensitization, professional ethics, human values, and environmental sustainability. The Value

Education course covers social, moral, ethical, cultural, and national values, equipping students with essential tools for navigating today's complex world. The college's commitment to gender sensitization is underscored by compulsory courses in Value Education and Gender Studies integral to all undergraduate programs. The college's exclusive women's cell and extension clubs actively organize diverse programs focusing on gender equity and sensitization. Environmental Studies have been seamlessly integrated into the curriculum for all undergraduate students, aiming to enlighten them on issues related to environmental protection, conservation, and self-sustenance. The inclusion of internships and institutional training fosters connections between the college and industry. Besides technical proficiency, the college focuses on developing soft skills such as communication, teamwork, and problem-solving, equipping students for success in an industry where collaboration and adaptability are essential.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	<i>Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website</i>
2.6.2 QIM	<i>Attainment of POs and COs are evaluated.</i> Explain with evidence in a maximum of 500 words
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The institution evaluates students' learning levels through various techniques and provides special programs for advanced and slow learners, including a Bridge Course Orientation program and Remedial courses. SICASW offers a bridge course program to first-year undergraduate students to help them build their confidence, communication skills, competencies, and foundational knowledge in their chosen core disciplines. The institution provides a learning environment that blends traditional face-to-face classrooms with ICT-enabled E-learning resources such as lecture notes, lecture plans, assignments, conducted NPTEL Swayam Certificate Courses, seminars to foster self-directed learning. The college identifies students with different learning abilities based on their academic performance, involvement in co-curricular and extra-curricular activities, behavior, and teacher observations. Advanced learners are offered capacity-building programs and workshops and encouraged to participate in literary competitions. They can also take up the role of student instructors during outreach programs and are awarded academic recognition such as merit-based ranking and best outgoing student awards. Slow learners are monitored by class advisors/mentors to track their academic progress. They are encouraged to participate in group projects, presentations, and remedial

classes to improve their performance. Resources like INFLIBNET, Shodhganga, e-books/journals and N-List are made available to students. “Kaneko Award” is presented to the student who uses the library to the maximum. Question bank is prepared by the departments. Previous year’s University question papers are made available in the library. Students are encouraged to take up higher education by offering fee concessions. Mentoring Hour is conducted every month to attend the needs of the students and to monitor their growth. Course End Survey is conducted to analyze the teaching-learning process. **Students are encouraged to participate in various activities such as group discussions, role plays, debates, workshops, and seminars to develop their skills and knowledge. Cultural and sports activities are also encouraged to enable the holistic development of the students. Mentors keep track of the academic performance of mentees and help the mentee through counselling or by arranging remedial teaching if necessary.** The Academic Calendar is prepared after consulting with various departments, IQAC Coordinators, and the Controller of Examination. Once approved by the Principal, it outlines schedules for college events, working days, Continuous Internal Tests, semester examinations, government holidays, institutional holidays, and other academic and extracurricular activities. The curricula for all programs are well-organized, and the total number of teaching hours is determined by the weightage/credits of each course and the number of hours needed to complete each unit. To ensure timely teaching plans, course and workload allocations are planned in advance. The schedule is prepared by the timetable committee and confirmed by faculty members. Faculty members create lesson plans at the start of each semester, maintain a logbook to record class topics, and are monitored by the department head to ensure that they follow their plan. Two units of the syllabus should be covered within 30 days to prepare students for their first CIA Examinations. The second CIA exam is taken within 60 days, and department heads verify that the syllabus has been covered. After 90 days, a model exam is conducted, and the teaching plan is verified. At the end of each semester, departments collect student feedback, analyse it, and take action accordingly. The examination process also includes centralised examination and valuation for the End Semester Exam (ESE), question paper framed as per Bloom’s Taxonomy, and feedback by the Course handling faculty. The examination squad for CIA and ESE sets the question paper, and a scrutiny system is in place to analyse the accuracy of the evaluation. An examination grievance committee is also in place to address examination-related grievances. The result passing board is conducted and published online within 10-15 working days from the last day of the Semester Examination. **The college has crafted Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) following Revised Bloom's Taxonomy for all programs. Instructors share the course objectives and outcomes with students at the beginning of each semester, and this information is also included in the syllabi and lab manuals. The adoption, implementation, and success of Outcome-Based Education depend on the attainment of the POs and COs. The college measures the attainment of Course outcomes based on direct and indirect methods. The direct method involves Continuous Internal Assessment (CIA), which includes tests, model exams, assignments, seminars, and quizzes at varying knowledge levels to assess Cos. The attainment level norms are set based on the minimum pass percentage for each CO in a subject. The college also uses feedback from students and other stakeholders as an indirect assessment tool to evaluate the PO. Overall attainment is calculated as 90% Direct attainment + 10% Indirect attainment.**

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies
3.5	Collaboration

Qualitative analysis of Criterion 3

The college has MOU with other colleges and institutions to promote research. The research club of Tamil and English departments motivate students towards research. *Agazh*, the research club of the Tamil department encourages students to publish papers and research articles. Best papers are published with ISBN. Quest, the research club of the English department organizes workshops, lectures and seminars. Department of Tamil brings a student magazine, “*Nattramil Kudil*” with the creative works of students from various departments. Faculty Development Programmes, stressing the importance of research and innovation, are conducted. **The college has established a Research Advisory Committee (RAC) chaired by the Principal and Research Coordinators. The committee's main objective is to encourage faculty members and students to engage in research activities in accordance with the research policy and RAC guidelines.** Research and Development Cell organizes conferences, workshops and FDPs to instill research aptitude in faculty and students. Faculty present papers in national and international conferences. They publish papers in journals. They also write and publish books. **The institution has established several dedicated cells and centres, such as the Institution Innovation Council (IIC), which has been set up to promote innovation on the campus by encouraging faculty members and students to engage in a variety of entrepreneurship and innovation-related activities. Another important center at the institution is the IPR Cell, which is focused on spreading awareness about intellectual property rights and the procedures for registering patents in India and other nations.** Faculty and students are encouraged to get patents by organizing programmes on IPR. **The Entrepreneurship Development Cell (EDC) is yet another vital center at the institution that aims to foster an entrepreneurial spirit among students by providing training and mentoring services.**

EDC cell organizes programmes to enrich students with the knowledge of entrepreneurship. Students are given practical training on entrepreneurship through Aavin Stores and Soka Stationery. **Apart from these centres, the institution is committed to engaging with the broader community through outreach programs, workshops, and collaborative initiatives. The institution has established a Community Orientation Center that acts as a bridge between academia and society, ensuring that the benefits of knowledge creation and innovation reach the wider community. The institution has several clubs and initiatives such as NSS, NCC, that are used to organize community outreach events to develop social responsibility and impart moral and ethical values among students. The college's Women cell creates awareness regarding gender**

sensitisation. Noteworthy are several coveted awards, recognitions and championships and won by the institution.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	<p>The Institution has adequate infrastructure and other facilities for,</p> <ul style="list-style-type: none"> • teaching – learning, viz., classrooms, laboratories, computing equipment etc • ICT – enabled facilities such as smart class, LMS etc. <p>Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)</p>
4.2	Library as a Learning Resource
4.2.1 QIM	<i>Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students</i>
4.3	IT Infrastructure
4.3.1 QIM	<p>Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection</p> <p><i>Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words</i></p>
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

The college has a campus spanning 9.154 acres. Encompassing 4,10,505 sq.m of land, with nearly 800 trees. The college comprises three, ground plus two-storey blocks, housing a total of 49 spacious classrooms with furniture, fans, and blackboards. A comprehensive campus map is displayed in the lobby for the convenience of stakeholders. The institution features three computer laboratories equipped with 125 computers, printers, scanners, and speakers, catering to both undergraduate and postgraduate students. Adequate equipment is available in laboratories of Biochemistry, Zoology, Psychology, and Physics. With a substantial bandwidth of 320 Mbps, the institution provides internet connectivity through 152 WiFi ports. Automation is integrated into college administration, finance, and examination processes. Eleven classrooms are equipped with ICT facilities, including screens, projectors, and speakers for presentations and screenings. All department staff rooms have notice boards, bureaus, intercom facilities and internet-connected computers with printers. The internet facility and printers are available in labs, administrative office, exam committee and IQAC. Transport Office is provided with a computer, printer and internet. The air conditioned seminar hall with a seating capacity of 100 is also equipped with ICT facility. The automated "Kaneko Library" houses 12,652 books, 1,99,500 e-books, 6000+ e-journals, and 322 periodical back volumes, National, International journals and magazines. Additionally, the library features details on Open Educational Resources (OER), accessible to students and they make use of these sources through library computers. Reprography services are available both in the administrative office and the library. Research Centre for Ikedian Studies has a collection of 1130 books by Dr. Daisaku Ikeda. The institution employs a biometric system for staff. The entire campus is under the vigilant watch of 56 CCTV surveillance cameras, with real-time monitoring conducted from the principal's office. RO plant ensures safe drinking water for all. There are adequate restrooms with good water facility and sanitary napkin vending machines. Soka Stationery Store provides all necessary stationery items.

Sakura, the college canteen, provides tasty and hygienic food. FSSAI certification is obtained. Air-conditioned Seminar Hall helps to conduct functions. In-house clinic, Nallam, caters to the emergency needs of the staff and students. Aavin Store supplies dairy products. Oyster farm, mushroom cultivation, rare herbs and plants are cultivated in the Dhanvantri herbal garden. The College has separate play grounds for Basketball, Volleyball, Kho-Kho, Athletics and Football. Indoor games like Chess and Carrom are conducted in the separate indoor area. Special coaches are arranged to coach students for games and Athletics.

Criterion 5 - Student Support and Progression (Key Indicator and Qualitative Metrics (QIM) in Criterion 5)

5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

SICASW has a placement cell to provide career counselling to help students understand their interests and skills and organize workshops and seminars featuring successful women to provide valuable perspectives on different career fields. The college helps students to get state government SC/ST scholarships, non-governmental scholarships, funds from philanthropists and the Madras University Free Education Scheme. The college helps to get Rs.1000 every month from Tamil Nadu government for the students who have studies in government schools from sixth standard to twelfth standard under "Pudhumai Penn" scheme. Fee Concession is offered to students under various categories. Capacity Building programmes on life skills, communication skills, soft skills and computing skills are conducted regularly. Additionally, the college has established coaching programs for various exams such as, NET/SET examinations and CAT/MAT examinations for MBA admissions. Placement Cell facilitates good placements to students. Career Counseling is offered to students by all departments and Career Guidance Cell. The college actively engages successful alumnae to share experiences, fostering community and providing practical guidance to students. The institution has a dynamic student council that includes elected representatives from various courses and departments. These representatives are actively involved in addressing the concerns of the student body and organizing events and initiatives that cater to the diverse interests of female students. This aligns with the institution's student-centric approach, where women students actively engage in academic committees to explore matters such as curriculum development, academic policies, and assessment methods. Women students have representation on various committees related to campus facilities, extracurricular activities, and student welfare. This ensures that administrative decisions consider the specific needs of female students. Serving on these committees instils leadership and responsibility and provides opportunities for students to contribute to improving the college and developing essential skills. The Institution has a mechanism to redress the grievances of student through "Students Grievance Cell" and "Exam Grievance Committee". Generous alumni contributions have aided in the development of various academic resources, including book donations to the library and contributions to the IQAC. Deserving alumni are active members of the IQAC, providing valuable input for the institution's improvement and the welfare of its students. Alumni are included in all disciplines to offer their expertise in syllabus updates, the introduction of new courses, and the enhancement of teaching-learning resources. Renowned alumni who are academicians are invited as resource persons to academic programs such as seminars, conferences, and workshops, where they share their expertise with students and faculty. Alumni employed in various organizations keep the college up-to-date on available job opportunities, mentor students through the placement process, and offer valuable guidance on interview etiquette, resume writing, and mock interviews.

Through Sethu Irani fee concession, Management provide fee concession to students under nine categories.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<i>The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.</i>
6.2	Strategy Development and Deployment
6.2.1 QIM	<i>The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc</i>
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Qualitative analysis of Criterion 6

The vision and mission of the college is to render quality education to women and thereby empower them. Through Sethu Valiammal Educational Trust, students are offered a good education with qualified teachers. Management Committee, Advisory Committee, Cells and Clubs aid ineffective administration.

A college manual on the workings .College Management participates in all activities and give ssuggestions. E-governance is done for the effective functioning of the college.Faculty Development Programmes are conducted every year. Financialaidisgiventotheteacherstoparticipateandpresentpapersininternational,national and state-levelconferences Financial support is given to faculty to become members of professional bodies The staff members get benefits such as provident fund contribution,medicalinsurance,accidentinsurance,leaveencashment,vacation leave salary, on-duty permission and pension for needy persons Gold coins and certificates are given to staff for 10years of service,100% attendance. Training is given to non-teaching staff for professional growth. **The college has adopted a Choice Based Credit System with interdisciplinary electives and promotes multidisciplinary research. To enhance students' employability skills, value-added programs have been introduced. The college offers teaching of Indian languages, including Tamil and Hindi, to integrate the Indian Knowledge System. Starting from the academic year 2021-22, Outcome-Based Education, a student-centric approach is implemented. The teaching-learning process is ICT-enabled, utilising tools like Google Meet, Google Classroom, Zoom, and online courses like SWAYAM, NPTEL, and MOOCs to facilitate advanced learning for students.The college is structured in a decentralised manner, with various academic bodies such as the Governing Body, Academic Council, Board of Studies, Standing**

Committee, and Finance Committee. These bodies consist of representatives from the UGC, nominees from the University, distinguished academicians, industry experts, faculty, alumni, and student associations. The IQAC formulates a comprehensive 360-degree perspective plan, encompassing crucial elements like the college's structure, processes, and stakeholder involvement. The institution has well-crafted policies that cover academic curriculum, assessment methods, student welfare, and ethical guidelines. The service rules and procedures of the institution govern the professional conduct of faculty and staff. The college's Performance-Based Appraisal System evaluates teaching faculty based on their Annual Self-Assessment. Contributions of faculty members, including research activities in national and international scientific domains, are duly recognised and weighted. Gold coins and certificates are given to staff for 10 years of service, 100% attendance. Patents, publications, seminar attendance, and conference participation are awarded through funds like the Seed Money Project. Department heads, the IQAC Coordinator, and the Principal review the PBAS proformas for promotions, which are ultimately approved by the College Chairman. Non-teaching staff undergo an annual comprehensive appraisal. Promotions and salary hikes rely on PBAS scores. Faculty members are provided with financial assistance to attend conferences, seminars, workshops, FDPs, short-term courses, and various training programs to upgrade their skills. Staff members are incentivised to publish research papers, patents, and copyright works. Research works, publications, and projects by faculties are recognised and awarded with cash. Gold coins and certificates are given to staff for 10 years of service, 100% attendance. Gold coins and certificates are given to faculty for 100% pass percentage, for securing university ranks and for completing Ph.D. research. New staff receive training and orientation each semester to enhance their teaching skills. Study leave is granted for faculty pursuing doctoral degrees. **The Finance & Accounting department of the college prepares an annual budget estimation covering various aspects, and the Principal proposes the budget to the Governing Body for ratification. The Governing Body designs a strategic plan to meet expenditure objectives, acknowledges the budget proposal, anticipates the total sum of expenses, discusses fund distribution priorities, and sanctions funding in accordance with the needs for resources. The funds generated are primarily used for the development and maintenance of the college and to implement innovative teaching and learning practices, maintenance of buildings and infrastructure, procurement of laboratory consumables, LCD projectors, laptops, etc. The finance committee tracks and documents all financial transactions related to college operations. The funds are allocated based on budgetary requirements. Departmental associations are provided funds to organise seminars, FDPs, workshops, and conferences, and funds are used for green campus initiatives. Grants from the alumni, and endowment fund interest are used for scholarships, academic events, and other collaborating activities. The finance committee hands over a certificate of utilisation to the funding organisations. Financial statements are audited annually to verify efficient resource utilisation.** The college conducts both internal and external audits once a year and submits quarterly reports prepared by the internal auditors. The finance committee resolves audit concerns, queries, and challenges as they arise. The finance committee also carefully analyses the accounting records before submitting them to the governing body or college committee for document approval. The bills/vouchers required for verification are produced, and if required, the audit reports of the previous years can also be enclosed. The IQAC conducts regular reviews of the teaching-learning process to ensure its effectiveness and alignment with contemporary educational practices. By conducting regular audits and assessments, the IQAC identifies areas that need improvement and implements innovative teaching techniques to meet the evolving needs of students. The IQAC places a strong emphasis on the periodic evaluation of course outcomes to gauge the effectiveness of academic programs. The insights derived from these evaluations enable the institution to make informed decisions regarding curriculum enhancements, pedagogical adjustments, and the introduction of new programs.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. <i>Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words</i>
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

SICASW, the Department of English includes a course on "Women's Writings" for third year B.A. English students. The Department of Sociology offers a course on "Gender Studies" for third-year B.A. Sociology students. The Department of Social Work contributes to gender equity education with a course on "Gender and Development" for first-year MSW students. The Department of Tamil offers a course, "Periyariyal," which includes the study of Periyar's writings for I M.A. Tamil students. The Human Resource Management program integrates a unit focused on addressing sexual harassment in the "Workplace Counselling" course for second year M.A. HRM students. In addition to academic programs, the college actively engages in sensitisation programs to promote mental well-being among instructors, staff, and students. Value Creation is the thrust of the college and promotes it through various practices.

Both genders are equally represented in the College Management Committee and the Academic Council Committee. The College Students' Union ensures equal opportunities for all students to nurture their leadership qualities. The Women's Cell proactively initiates awareness campaigns and invites distinguished women speakers to foster gender sensitivity and equality. International and national conferences and seminars are organized by various departments, focusing on topics related to women's issues. The celebration of International Women's Day with diverse events, both within and outside the college campus. Programmes on topics such as the prevention of sexual harassment, drug abuse, nutrition, breast cancer, and menstrual hygiene are organized. Mentoring and Counselling provided support to students. The institution recognizes and honours woman achievers working in grass roots with the Manjula Srinivas Best Woman Award. Self-defence training is given to students.

The Grievance Redressal Cell is in place to resolve academic and student issues effectively. CCTV cameras are monitored daily for security. Full-time guards patrol the campus and a Women Warden supervises the Ladies' Hostel. Comprehensive surveillance system, with CCTV cameras safeguards students and faculty. A dedicated security team at entry and exit maintain a visitor book and gate pass system to provide safety to students. Identity Cards are issued to all faculty, non-teaching staff, and students to ensure a secure environment. The "Nalam Clinic", an in-house clinic, operates in campus, staffed with a full-time nurse and

regular gynaecologist consultations. Adequate and well-maintained washrooms are equipped with sanitary pad dispensers. The institution offers free transportation from common points for students. A Women's Relaxation Zone is accessible to both faculty members and students. Government and non-government scholarships are sought for needy students. The institution maintains Internal Complaint Committee, Grievance Redressal and Anti-ragging Committees to redress the grievances of the students. The college has a well-structured system for waste management, with color-coded bins for degradable and non-degradable waste. There are incinerators in women's restrooms and compost pits to deposit biodegradable waste, which is then converted into manure. The college has a sewage treatment plant. The college has won awards for its sustainable waste management practices and green campus initiatives. The Green Audit evaluates environmental practices within and outside the campus to assess their impact on the eco-friendly ambience. The college aims to lead the way in making campuses plastic-free by supporting the government's national plastic ban campaign. The college comprises a green belt area, having a variety of plants, different species of trees, shrubs, and potted plants, and a greenhouse garden. College provides a barrier-free environment for individuals with disabilities. Furthermore, the college is equipped with Non-Visual Desktop Access (NVDA) software to aid blind or visually impaired individuals in using computers. The college provides support to economically and socially disadvantaged students through fee concessions and scholarships and participates in relief efforts during times of crisis. The curriculum includes courses like Value Education, Gender Studies, and Environmental Studies, all of which aim to mould students into responsible citizens and instil constitutional obligations. The college also celebrates nationally important days and events. The Women Cell addresses gender issues and health, while the Fine Arts Club promotes arts and culture. The mentor-mentee system ensures impartiality and corrective measures, while the Student Council aids students in expressing complaints and receiving corrective action. The principle of liberty is manifested through the faculty having a free hand in the teaching-learning process, while due representation is given to faculty members, students, and support staff in decision-making bodies.

SOKA YUVA SAKTHI: The college management strongly believes that by encouraging girl students to take part in sports their socio-economic condition can be alleviated. A holistic approach is applied in empowering young Ikedians to achieve sports excellence. Every year, under Soka Yuva Sakthi programme, the college provides support to more than 40 students. The students are admitted in the stream of their choice. Students from Sports Development Authority of Tamil Nadu (SDAT) are also admitted in the sports quota. For the students staying in SDAT, free transport is provided. Sports students who wish to stay in their home are also given benefits.

ACADEMIC EXCHANGE PROGRAM: Soka Ikeda College of Arts and Science for Women strongly believes that a holistic education can be achieved if learning goes beyond traditional classroom setting. The college aims to empower students with the knowledge, practical skills and real-world experience for their future. Academic Exchange Programme (AEP) is a student-centred program between Soka Ikeda College of Arts and Science for Women, India and Soka University, Tokyo, Japan. The first year and second year students of all programmes are informed about the Academic Exchange Programme and are motivated to take up Japanese courses.

One of the unique features of the college is its strong female leadership. The Principal, Vice-Principal, and Controller are all formidable women who hold key positions within the institution. While the college has male educators, it upholds equitable treatment for all individuals, irrespective of gender. The cornerstone of college's philosophy is to empower women and extend opportunities to those with economic disadvantages. They encourage students to excel academically, participate in co-curricular and extracurricular activities, and actively engage in Inter- Departmental and Inter-Collegiate competitions. Under SEED (Skill Enhancement for Employability Development) the students are trained with various skill sets to increase their employability. The training is executed through Entrepreneurial Development Cell "Seiko", Basic Japanese Language Course Advanced Japanese Language Course Institution Innovation Council Enactus Club Career Guidance Cell Skill Development Cell. The college offers an array of scholarships spanning governmental, institutional, and private spheres to ensure every woman has access to premier education and transcends financial barriers. The college fosters a global outlook through Memorandums of Understanding (MoUs) The college provides emergency medical provisions through its on-site hospital.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

1. Integrating emerging trends in higher education and career enhancement through the Choice-Based Credit System and Outcome-Based Syllabus.
2. Functional MOUs (national and international) with key institutions and industries.
3. Bridge Course for beginners and ICT-based teaching-learning process
4. Effective student council that serves as a representative structure for the students to voice their ideas and concerns.
5. Committed and dedicated management with great vision and action to develop and shape the institution for upgradation.
6. Eco-friendly environment of the campus.

Weaknesses:

1. Lack of strong collaboration with the Corporate Sector.
2. Slow development in research and publication
3. Lack of student involvement in real-time research.
4. Relatively low number of students passing government competitive exams.

Opportunities:

1. Strengthening research culture among faculty and students through research funding.
2. Exploring collaborative initiatives for Staff and Students Exchange Programmes at Global and National levels.
3. Improve alumni engagement and networking to enhance placement opportunities and academic activities.
4. Active Industry-Institute Interface to provide students with the skills and knowledge required by the industry.

5. Establishing joint ventures with universities abroad.

Challenges:

1. Parents' reluctance to allow their daughters to pursue higher education, employment opportunities, or travel outside of their own communities.
2. Placement of students in prestigious organisations with higher salary packages.
3. Promotion of Indian and foreign languages and Indian Knowledge Systems.
4. Ensuring the recruitment and retention of competent faculty.
5. Fostering a strong research culture among both faculty and students.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Retention of highly qualified and motivated faculty
- Foster a culture of continuous learning and improvement by providing ongoing training and development opportunities for faculty and staff.
- Investment in modern infrastructure, including classrooms, laboratories, libraries, and technological resources, to provide students with a state-of-the-art learning environment.
- Establish partnerships with industry leaders and other educational institutions to provide students with opportunities for internships, research projects, and exchange programs.
- Foster a culture of continuous improvement by regularly collecting feedback from students and faculty members and using this feedback to make necessary changes and improvements.
- Introduction of more UG and PG programmes.
- Introduction of more s innovative subjects and skill-aligned courses.
- Take measure to construct a permanent girls hostel
- Well equipped outdoor and indoor stadium have to be established.
- R and D facilities have to be strengthened.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. KIRAN HAZARIKA	Chairperson	
2	DR. BHARATHI P SALIMATH	Member Co-ordinator	
3	DR. SATINDER KAUR GUJRAL	Member	
4	Dr. Pratibha Singh	NAAC Co - ordinator	

Place

Date