



SOKA IKEDA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
Sethu Bhaskara Nagar, Madhanangkuppam, Chennai – 99

Student Grievance Redressal Committee
Report 2019 - 2020

Members of the Committee

SNO	NAME	DESIGNATION	SIGNATURE
1.	Dr. M. SAMSHATH	Principal	
2.	Ms. MEERA MURUGESAN	Vice Principal	
3.	Ms. T. JEEVA	Assistant Professor	
4.	Ms. M. ANITHA DEVI	Assistant Professor	
5.	Ms. J. PARVATHY	Assistant Professor	
6.	Ms. K. S. SHASMITHA	College Union President	




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SOKA IKEDA COLLEGE OF ARTS
AND SCIENCE FOR WOMEN
CHENNAI - 600 099



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Sethu Bhaskara Nagar, Madhanangkuppam, Chennai – 99

Student Grievance Redressal Committee

Report 2021 - 2022

Members of the Committee

SNO	NAME	DESIGNATION	SIGNATURE
1.	Dr. Meera Murugesan	Principal	
2.	Dr. Kanmani Subramanian	Vice Principal	
3.	Ms. M. Anitha Devi	Assistant Professor	
4.	Dr. Lydia Eric	Assistant Professor	
5.	Ms. S. Shalini	College Union President	



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Student Grievance Redressal Committee
Report 2022 - 2023

Members of the Committee

SNO	NAME	DESIGNATION	SIGNATURE
1.	Dr. Meera Murugesan	Principal	
2.	Dr. Kanmani Subramanian	Vice Principal	
3.	Ms. M. Anitha Devi	Assistant Professor	
4.	Ms. P. Dhanalakshmi	Assistant Professor	
5.	Ms. N. Poonkodi	College Union President	



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Sethu Bhaskara Nagar, Madhanangkuppam, Chennai – 99

Student Grievance Committee
Minutes of Meeting- 21.03.2023

Agenda

To discuss the grievances that are raised through the complaint boxes placed in the college campus.

Grievance

Shift – II students wanted to change their timing

Minutes

The committee discussed the grievance and solved the issues. The coordinator of shift II was also present in the discussion. Principal brought this issue to the notice of the Management.

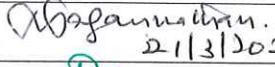
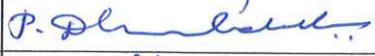
Action Taken

The Management did the needful.

Time line

The issue was resolved in the next academic year. (2023-24)

Committee Members

SNO	NAME	DESIGNATION	SIGNATURE
1.	Dr. R. Jagannathan	President	 21/3/2023
2.	Dr. Meera Murugesan	Principal	
3.	Dr. Kanmani Subramanian	Vice Principal	
4.	Ms. M. Anitha Devi	Assistant Professor	
5.	Ms. P. Dhanalakshmi	Assistant Professor	
6.	Ms. J. Vimal Rosy	Assistant Professor Shift - II Coordinator	




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Student Grievance Redressal Committee
Minutes of Meeting- 05.12.2019

Agenda

To discuss the complaints raised by students through complaint boxes that are placed in the college campus.

Grievance

Lack of water in rest rooms during the break time

Minutes of the Meeting

The committee members discussed the issue and gave instructions to the housekeeping staff to inspect water facilities in the restrooms on a regular basis.

Action Taken

The person incharge of pumping water to overhead tank was instructed to check the water level twice a day.

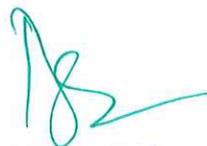
Time line

The issue was resolved within two days

Committee Members

SNO	NAME	DESIGNATION	SIGNATURE
1.	Dr. M. SAMSHATH	Principal	
2.	Ms. B. MEERA MURUGESAN	Vice Principal	
3.	Ms. T. JEEVA	Assistant Professor	
4.	Ms. M. ANITHA DEVI	Assistant Professor	
5.	Ms. J. PARVATHY	Assistant Professor	




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Student Grievance Committee
Minutes of Meeting- 09.01.2023

Agenda

To discuss the grievances that are raised through the complaint boxes placed in the college campus.

Grievance

Students wanted a one day tour.

Minutes

The Committee Members discussed the grievance and it was decided that a one-day tour would be arranged for the students.

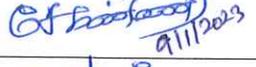
Action Taken

Eventually, a tour to Pondicherry was arranged for the students of all departments.

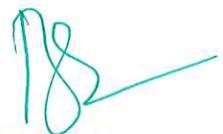
Time line

The issue was resolved within six days

Committee Members

SNO	NAME	DESIGNATION	SIGNATURE
1.	Dr. Meera Murugesan	Principal	
2.	Dr. Kanmani Subramanian	Vice Principal	
3.	Ms. M. Anitha Devi	Assistant Professor	
4.	Ms. P. Dhanalakshmi	Assistant Professor	




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Student Grievance Redressal Committee
Minutes of Meeting - 23.03.2022

Agenda

To discuss the complaints raised by students through the complaint boxes that were placed in the college campus.

Grievance

Delay of College Bus- Number 17

Minutes

The Committee Members discussed the issue and spoke to the transport manager. Principal instructed the manager to start bus earlier than the scheduled time and reach the campus before the first bell. The reason for delay was identified as heavy traffic.

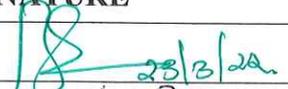
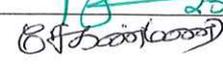
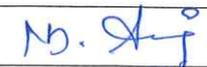
Action Taken

The driver was instructed to start early and same was monitored by the transport manager.

Time line

The issue was resolved within two days

Committee Members

SNO	NAME	DESIGNATION	SIGNATURE
1.	Dr. Meera Murugesan	Principal	
2.	Dr. Kanmani Subramanian	Vice Principal	
3.	Ms. M. Anitha Devi	Assistant Professor	
4.	Dr. Lydia Eric	Assistant Professor	




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SOKA IKEDA COLLEGE OF ARTS AND SCIENCE FOR WOMEN
(Affiliated to the University of Madras)
Chennai 600 099, Tamilnadu.

**REPORT ON ANTI-RAGGING SENT TO TIRUVALLUR DISTRICT
COLLECTORATE**

2022-23

Format for Periodical Report on Anti Ragging Measures
Educational Institutions

1. Name of the Educational Institutions: *SOKA IKEDA COLLEGE OF ARTS
SCIENCE FOR WOMEN,*
2. Place: *MADHANANG KUPPAM, CHENNAI - 600 099*
3. District: *TIRUVALLUR*

1	Whether Anti Ragging Committee formed and details of members of the committee and whether students are included in the committee.	<i>YES</i>
2	No of cases reported	<i>NIL</i>
3	Action taken on the complaints.	<i>NOT APPLICABLE</i>
4	Whether FIR filed and details thereof.	<i>NIL</i>
5	Whether Bill boards and hoardings on Anti Ragging and details of members of committee are displayed.	<i>YES</i>
6	Whether the under taking from parents and students have been obtained.	<i>Will be taken from this academic year</i>
7	Whether website address and phone numbers of committee members are printed in the ID Cards of students for registering complaints.	<i>yet to be printed.</i>
8	Action taken to create awareness about penal Provisions against Ragging.	<i>yes, awareness through signages</i>
9	Whether hostel are provided for fresh students.	<i>YES</i>
10	Details of conduct of committee meetings and Minutes thereof.	<i>Committee meetings yet to be conducted.</i>

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23/8/22




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SOKA IKEDA COLLEGE OF ARTS
AND SCIENCE FOR WOMEN
CHENNAI - 600 099

2021-22

Format for Periodical Report on Anti Ragging Measures taken by the Educational Institutions

1. Name of the Educational Institutions: *SOKA IKEDA COLLEGE OF ARTS AND SCIENCE FOR WOMEN*
2. Place: *MADHANANGIKUPPAM, CHENNAI - 600 099*
3. District: *THIRUVALLUR*

1	Whether Anti Ragging Committee formed and details of members of the committee and whether students are included in the committee.	<i>YES</i>
2	No of cases reported	<i>NIL</i>
3	Action taken on the complaints.	<i>NOT APPLICABLE</i>
4	Whether FIR filed and details thereof.	<i>NIL</i>
5	Whether Bill boards and hoardings on Anti Ragging and details of members of committee are displayed.	<i>YES</i>
6	Whether the under taking from parents and students have been obtained.	<i>Will be taken from this academic year</i>
7	Whether website address and phone numbers of committee members are printed in the ID Cards of students for registering complaints.	<i>YES</i>
8	Action taken to create awareness about penal Provisions against Ragging.	<i>YES, Awareness through programme and signages</i>
9	Whether hostel are provided for fresh students.	<i>YES</i>
10	Details of conduct of committee meetings and Minutes thereof.	<i>Committee meetings yet to be conducted.</i>

M. J. Anand



[Signature]
PRINCIPAL
SOKA IKEDA COLLEGE OF ARTS
AND SCIENCE FOR WOMEN
CHENNAI - 600 099

2018-19

Format for Periodical Report on Anti Ragging Measures taken by the Educational Institutions

1. Name of the Educational Institutions: *SOKA IKEDA COLLEGE OF ARTS AND SCIENCE FOR WOMEN*
2. Place: *MADHANANGIKUPPAM, CHENNAI-99.*
3. District: *TIRUVALLUR*

1	Whether Anti Ragging Committee formed and details of members of the committee and whether students are included in the committee.	<i>YES</i>
2	No of cases reported	<i>NIL</i>
3	Action taken on the complaints.	<i>NOT APPLICABLE</i>
4	Whether FIR filed and details thereof.	<i>NIL</i>
5	Whether Bill boards and hoardings on Anti Ragging and details of members of committee are displayed.	<i>YES</i>
6	Whether the under taking from parents and students have been obtained.	<i>Will be taken from this academic year.</i>
7	Whether website address and phone numbers of committee members are printed in the ID Cards of students for registering complaints.	<i>YES</i>
8	Action taken to create awareness about penal Provisions against Ragging.	<i>YES, Awareness through signages</i>
9	Whether hostel are provided for fresh students.	<i>YES</i>
10	Details of conduct of committee meetings and Minutes thereof.	<i>committee meetings yet to be conducted.</i>

M. Jammal
Principal 27/11/18



[Signature]
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