



EXAMINATION POLICY

An Examination Committee is formed with the Chief, ably assisted by a team of faculty in conducting the Internal and University examinations as per the guidelines framed by the University of Madras. Their role is to frame the timetable for the internal exams, collect the question papers and conduct the examination in a proper way with the help of the invigilators. The committee also sets up certain policies to be followed by the students at the examination hall.

There are two Internal exams for 2 hours for 50 marks and a Model exam for 3 hours for 75 marks following the prescribed pattern for each semester. The allotted syllabus should be covered by the faculty before the commencement of each exam.

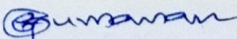
Students should have more than 75% to appear for the University examinations.

Rules to be followed inside the examination hall

- ✧ Students are not allowed to enter the hall with out an identity card.
- ✧ Students should be on time to the exam hall and to be seated quietly.
- ✧ Students should not bring any gadgets to the exam hall and to leave their bags outside.
- ✧ Students who are in need of a scribe, should produce the required documents prior to the exam committee.
- ✧ Students are strictly prohibited from involving in any malpractices in any form.
- ✧ Students if found guilty, are debarred from appearing for the examinations.

However, the punishment is solely the discretion of the Exam Committee after consulting with the Principal.

- ✧ Students must not scribble anything in the question paper or indulge in copying in any way.



Chairman